

### FEDERAL-MOGUL GOETZE (INDIA) LIMITED

CIN: L74899DL1954PLC002452

**Registered Office:** DLF Prime Towers, 10 Ground Floor, F-79 & 80, Okhla Phase - I, New Delhi - 110020

**Corporate Office:** 10<sup>th</sup> Floor, Paras Twin Towers,

Tower- B, Golf Course Road, Sector- 54 Gurugram-122002

Tel.: +91 124 4784530; +91 11 4905 7597 Fax: +91 124 4292840, +91 11 4905 7597 E-mail: investor.grievance@federalmogul.com; Website: www.federalmogulgoetzeindia.net

### NOTICE

Notice is hereby given that the 63rd Annual General Meeting of the Company will be held on Thursday, 20th September, 2018 at 11:00 AM at Hotel Mapple Emerald, Crystal Hall, National Highway-8, Rajokri, New Delhi-110038 to transact the following businesses:

### **ORDINARY BUSINESS**

- 1. To receive, consider and adopt the Audited Financial Statements including Consolidated Financial Statements of the Company for the financial year ended 31st March, 2018 and Reports of the Directors' and Auditors' thereon.
- 2. To appoint a Director in place of Mr. Sunit Kapur (DIN: 03435110) who retires by rotation and being eligible, offers himself for reappointment.
- 3. To appoint a Director in place of Mr. Vinod Kumar Hans (DIN: 03328309) who retires by rotation and being eligible, offers himself for re-appointment.

### **SPECIAL BUSINESS:**

4. TO CONSIDER AND IF THOUGHT FIT, TO PASS WITH OR WITHOUT MODIFICATION(S) THE FOLLOWING RESOLUTIONS AS ORDINARY RESOLUTION:

### Ratification of Remuneration to Cost Auditor for the financial year 2018-19

"RESOLVED THAT pursuant to the provisions of Section 148(3) and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), the remuneration payable to M/s Sanjay Gupta & Associates, Cost Accountants having Firm Registration No. 00212 appointed by the Board of Directors of the Company to conduct the audit of the cost records of the Company for the financial year 2018-19, amounting to Rs. 4,50,000/- (Rupees four lakhs fifty thousand only) as audit fee plus applicable tax(es) plus out of pocket expenses incurred by them in connection with the aforesaid audit be and is hereby ratified, confirmed and approved."

5. TO CONSIDER AND IF THOUGHT FIT, TO PASS WITH OR WITHOUT MODIFICATION(S) THE FOLLOWING RESOLUTIONS AS SPECIAL RESOLUTION:

Re-Appointment of Dr. Khalid Iqbal Khan (DIN : 05253556) as Whole-time Director-Legal & Company Secretary, of the Company

"Resolved that pursuant to the provisions of Sections 196, 197, Schedule V and other applicable provisions, if any, of the Companies Act, 2013, and readwith rules framed thereunder, as amended upto date and any amendments or re-enactments thereto the approval of the Members be and is hereby accorded, subject to the approval of the Central Government, if any, subject to the maximum permissible limits of 5% and 10% of the net profits of the Company, and the overall limit of 11% of the net profits as laid down in Section 197 of the Companies Act, 2013, and other applicable provisions, if any, read with Schedule V of the Companies Act, 2013, as amended upto date, any amendments or re-enactments thereto and any other acts, rules or other statutes, to re-appoint Dr. Khalid Iqbal Khan, as the Whole Time Director -Legal & Company Secretary, of the Company, for a period of three years w.e.f 22nd May 2018 to 21st May, 2021 on the following terms and conditions:



Base Salary :

Salary in the scale of Rs. 24,30,000/- to Rs. 30,00,000/- per annum subject to review by the Board/Nomination & Remuneration Committee.

Perquisites

- HRA: 50% of the base salary p.a.
- Special Allowance: In the scale of Rs. 19,12,560/- p.a. to Rs. 25,00,000/- p.a. subject to annual review by the Board/Nomination Remuneration Committee.
- LTA: As per the rules of the Company from time to time;
- Medical Reimbursement: As per the rules of the Company from time to time;
- Bonus: Dr. Khalid will be entitled to annual MIP bonus subject to a maximum of Rs. 22,00,000/- p.a.
- Car Allowance: As per Company's policy from time to time.
- Petrol & Maintenance reimbursement: On the basis of actual expense.
- Driver Reimbursement: As per Company's policy from time to time.
- Provident Fund Contribution: 12% of Base Salary
- Gratuity: 4.81% of Base salary.

**Resolved further** that where in any financial year during the tenure of appointment of Dr. Khalid Iqbal Khan, Whole Time Director-Legal & Company Secretary, of the Company has no profits or its profits are inadequate, Dr. Khan, shall be paid the above remuneration as the minimum remuneration, subject to the approval of the Central Government, if required, and/ or upon compliance of the applicable requirements of Schedule V to the Companies Act, as existing or as amended from time to time.

Resolved further that the Nomination & Remuneration Committee or the Board of Directors be and is hereby authorized, from time to time, to alter/vary the terms and conditions of appointment of Dr. Khan as Whole Time Director-Legal & Company Secretary, of the Company, including the payment of remuneration to him within the maximum permissible limits under Schedule V to the Companies Act or within the scale as may be approved by the Central Government."

By Order of the Board, For Federal-Mogul Goetze (India) Limited,

Sd/-Dr. Khalid Iqbal Khan Whole-time Director-Legal & Company Secretary Membership No. F5993

Address: 2136, Mir Bukhari Street, Turkman Gate, Delhi-11000



#### Notes:

- i) A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING OF THE COMPANY IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF / HERSELF AND SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE INSTRUMENT APPOINTING PROXY IN ORDER TO BE EFFECTIVE MUST REACH AT THE REGISTERED OFFICE OF THE COMPANY ATLEAST 48 HOURS BEFORE THE MEETING.
- ii) A person can act as a proxy on behalf of the members not exceeding 50 and holding in aggregate not more than ten percent of the total paid up share capital of the Company carrying voting rights. A member holding more than 10 percent of the total share capital carrying voting rights may appoint a single person a proxy and such person shall not act as proxy for any other person or shareholder.
- iii) The relative explanatory statements, pursuant to section 102 of the Companies Act 2013, in respect of Item No. 4 and 5 of the accompanying Notice are annexed hereto.
- iv) A statement giving the relevant details of the directors seeking re-appointment under Item No. 2 & 3 of the accompanying Notice, as required by Secretarial Standards-2 and Regulation 36 (3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 is annexed herewith.
- v) The Directors' Report, Auditors' Report, Audited Financial Statements for the financial year ended 31st March 2018 are enclosed.
- vi) The Register of Members and Share Transfer Books of the Company shall remain closed from 14th September, 2018 to 20th September, 2018 (both days inclusive) for the purpose of Annual General Meeting.
- vii) The Notice of the Annual General Meeting alongwith the Attendance slip, Proxy Form and E-voting Instructions is being sent by electronic mode to all members whose email addresses are registered with the Company/ Depository Participant(s) unless a member has requested for a hard copy of the same. For the members who have not registered their email address, physical copy of the notice is being sent by the permitted mode.
- viii) The Company is pleased to provide e-voting facility to the shareholders of the Company through National Securities Depository Services India Limited (NSDL), to transact the business through e-voting.
- ix) Members holding shares in physical mode are requested to notify change in their address, transfer/transmission requests/ queries, if any to the Registrar & Transfer Agent (RTA) of the Company, "Alankit Assignments Limited", quoting Folio number and those holding shares in Demat mode must inform the change of address to their respective Depository Participants.
- x) Members holding shares in physical mode and who have multiple accounts in identical names or joint accounts in same order are requested to send all their relevant share certificate(s) to the RTA for consolidation of all such shareholdings into one account to facilitate better service.
- xi) The requirement to place the matter relating to appointment of Auditors for ratification by members at every Annual General Meeting is done away with vide notification dated May 7, 2018 issued by the Ministry of Corporate Affairs, New Delhi. Accordingly, no resolution is proposed for ratification of appointment of Auditors, who were appointed in the 62nd Annual General Meeting held on 25th September, 2017.
- xii) Members / Proxies are requested to bring their copy of the Annual Report and Admission Slip sent herewith duly filled in for attending the meeting to avoid inconvenience and delay at the time of registration. Copies of Annual Report and admission slip will not be available for distribution at the venue of the meeting.
- xiii) In case of joint holders attending the meeting, only such joint holder who is higher in order of names will be entitled to vote at the meeting.
- xiv) Corporate members intending to send their authorised representative(s) to attend the meeting pursuant to section 113 of the Companies Act 2013 are requested to send to the Company a certified copy of the Board Resolution together with their specimen signatures authorising their representative(s) to attend and vote on their behalf at the meeting.
- xv) In terms of notification issued by SEBI, the Equity Shares of the Company are under compulsory demat trading for all Investors from 24th July 2000. Shareholders are advised to hold their shares in Demat mode and to send their Share Certificates along with Dematerialisation request to the RTA through their Depository Participants.
  - Under Section 72 of the Companies Act, 2013 the shareholder(s) can nominate a person to whom his shares in the Company shall vest in the event of his/their death. Where the shares are held in joint names, such nomination has to be made jointly. The nominee shall, on the death of the shareholder or all joint holders, as the case may be, become entitled to all rights in the shares to the exclusion of all other persons unless the nomination is varied or cancelled by the shareholder(s) in the prescribed manner. Shareholder(s) desirous of nominating a person may write to the Company for obtaining the prescribed Nomination form.
- xvi) All the Shareholders can communicate with the RTA for requests/ queries relating to transfer, transmission, demat, remat,



endorsement as fully paid up, split, consolidation, change of address, issue of duplicate share certificates at the registered address "Alankit Assignments Limited, Alankit Heights, 1E/13, Jhandewalan Extension, New Delhi - 110055". For all other queries, please contact the Company either at the Registered Office of the Company, DLF Prime Towers, 10 Ground Floor, F-79 & 80, Okhla Phase - I, New Delhi - 110020or by email to investor.grievance@federalmogul.com

- xvii) The facility for voting through polling paper shall be available at the meeting and members attending the meeting who have not already cast their vote by remote e-voting shall be able to exercise their right at the meeting.
- xviii) The Register of Directors and Key Managerial Personnel and their shareholding, Register of Contracts or Arrangements in which Directors are interested and documents referred to in the notice and explanatory statement, are open for inspection at the Registered Office of the Company on all working days (Monday to Friday) upto the date of Annual General Meeting and will also be available for inspection at the meeting.
- xix) To support the 'Green Initiative' in the Corporate Governance taken by the Ministry of Corporate Affairs, to contribute towards greener environment and to receive all documents, notices, including Annual Reports and other communications of the Company, investors are requested to register their email addresses with Alankit Assignments Limited if shares are held in physical mode or with their DP, if the holding is in electronic mode. In case a member holding shares in Dematerialized mode wants to obtain the copy of Annual Report in physical mode, he is requested to request the Company or RTA in writing, for the same.

By Order of the Board, For Federal-Mogul Goetze (India) Limited,

Sd/-

Dr. Khalid Iqbal Khan Whole-time Director-Legal & Company Secretary Membership No. F5993

Address: 2136, Mir Bukhari Street, Turkman Gate, Delhi-110006



### EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

#### Item No. 4

In terms of the provisions of Section 148(3) of the Companies Act, 2013 read with Rule 14(a)(ii) of the Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditor is required to be ratified and approved by the Members of the Company. The Board of Directors of the Company on the recommendation of the Audit Committee has approved the appointment and remuneration of M/s. Sanjay Gupta & Associates, Cost Accountants, to conduct the audit of the cost records of the Company for the financial year 2018-19 at a remuneration of Rs. 4,50,000/- as audit fee plus applicable tax(es) plus out of pocket expenses. Accordingly, the Members are requested to ratify the remuneration payable to the Cost Auditors for the financial year 2018-19 as set out in Item No. 4 for the aforesaid services to be rendered by them.

None of the Directors, Key Managerial Personnel of the Company and their relatives, are in any way concerned or interested in the said Resolution. The Board of Directors recommend to pass the resolution as set out in Item No.4 as an Ordinary Resolution.

#### Item No. 5

In the meeting of Board of Directors held on 29th May 2018, Dr. Khalid Iqbal Khan (05253556), was re-appointed as Whole-time Director - Legal & Company Secretary of the Company.

Dr. Khalid Khan, aged 50 years, is a Company Secretary from the Institute of Company Secretaries of India, Chartered Secretary from the Institute of Chartered Secretaries and Administrators, UK and a Law graduate. He has also done PhD in Corporate Governance. Dr. Khan has 26 years of rich experience at senior level positions in the legal field. He has also completed Mahler Leadership Course.

Dr. Khan has been associated with the Company since November, 2009 as Director – Corporate & Legal Affairs & Company Secretary. Prior to joining the Company, he was Company Secretary of Goodyear India Limited.

Save and except Dr. Khan as mentioned above, none of the other directors / Key Managerial Personnel and their relatives are in any way, concerned or interested, financially or otherwise, in the resolution set out in item no. 5.

Dr. Khan is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013 and has given his consent to be appointed as a Director.

The relevant documents relating to appointment of Dr. Khalid Iqbal Khan are available for inspection by members at the Registered Office of the Company.

The Board considers that his continued association would be of immense benefit to the Company. Accordingly the Board recommends appointment of Dr. Khan, as Director liable to retire by rotation and propose to pass the resolution set out in Item no. 5 of the notice as a Special Resolution.

By Order of the Board, For Federal-Mogul Goetze (India) Limited,

Sd/-

Dr. Khalid Iqbal Khan Whole-time Director-Legal & Company Secretary Membership No. F5993

Address: 2136, Mir Bukhari Street, Turkman Gate, Delhi-110006



# DETAILS OF THE DIRECTORS (IN PURSUANCE OF SECRETARIAL STANDARD-2 AND REGULATION 36 (3) OF THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015)

Name of DirectorMr. Sunit KapurOriginal Date of Appointment08th May, 2012Age43 Years

Expertise in specificfunctional areas Mr. Sunit Kapur, is a Mechanical Engineer from the Punjab University and

has also done General Management Programme at CEDEP (INSEAD). Mr. Kapur has been associated with the Company since 1994. He has around 24 years of rich experience in Manufacturing, Engineering, Projects, TPM, Operation, Supply Chain Management and General Management. He began his career as Production Manager at the Patiala Plant of the Company and has been instrumental in introduction of various new processes and changes over his tenure of 24 years with the Company. His professional skills and abilities accumulated through intensive On the Job and Off the Job trainings from eminent Global Management and Technical Experts. Mr. Sunit Kapur was Managing Director of the Company during the year 2012-13. Presently, he is Vice President and General Manager - Global

Ignition in Federal Mogul LLC.

Qualifications Mechanical Engineer and General Management Programme at CEDEP

(INSEAD)

Directorships held in other companies

(excluding foreign companies)

Committee position held in other companies Nil
No. of Board meetings attended during the year 01
No. of shares held Nil

Federal-Mogul Ignition Products India Limited



# DETAILS OF THE DIRECTORS (IN PURSUANCE OF SECRETARIAL STANDARD-2 AND REGULATION 36 (3) OF THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015)

Name of Director

Original Date of Appointment

Age

Expertise in specific functional areas

Mr. Vinod Kumar Hans 01st January, 2016

52 Years

Mr. Vinod Kumar Hans, has done graduation in Mechanical Engineering from REC Allahabad and post graduation in Business Management from Birla Institute of Management Technology, New Delhi. He has also undertaken one-year leadership and Executive Management Development program with University of Cranefield UK and Cedep, University of Insead, France, respectively. Mr. Hans has 31 years of rich experience at various positions in the field of Sales, Engineering and Program Management for OE customers, Aftermarket, Corporate Projects, Product Development and Business Process restructuring.

Mr. Hans has been associated with the Company since July, 2008 as Director-Sales and presently holding the position of Whole-Time Managing Director. Prior to joining the Company, he was Head of Customer Relation Management in GKN Driveline India Limited and responsible for Sales, Engineering and Performance Management for all OE customers, aftermarket and exports from India.

Graduation in Mechanical Engineering from REC Allahabad and post graduation in Business Management from Birla Institute of Management

Qualifications

Directorships held in other companies (excluding foreign companies)

Federal-Mogul Ignition Products India Limited

2. Federal-Mogul Motorparts (India) Limited

3. Federal-Mogul Anand Bearings India Limited

4. Federal-Mogul TPR (India) Limited

Technology, New Delhi

5. Federal-Mogul Anand Sealings India Limited

### Committee position held in other companies

## I. Federal-Mogul Ignition Products India Limited

- Audit Committee, Chairman
- Nomination & Remuneration Committee, Member
- Corporate Social Responsibility Committee, Chairman

### 2. Federal-Mogul Motorparts (India) Limited

- Audit Committee, Chairman
- Nomination & Remuneration Committee, Member

### 3. Federal-Mogul Anand Bearings India Limited

- Audit Committee, Member
- Stakeholders' Relationship Committee, Chairman
- Corporate Social Responsibility Committee, Chairman



- 4. Federal-Mogul TPR (India) Limited
  - Corporate Social Responsibility Committee, Chairman
- 5. Federal-Mogul Anand Sealings India Limited
  - Audit Committee, Member
  - Stakeholders' Relationship Committee, Member
  - Share Transfer Committee, Member

No. of Board meetings attended during the year 04

No. of shares held Nil



# DETAILS OF THE DIRECTORS (IN PURSUANCE OF SECRETARIAL STANDARD-2 AND REGULATION 36 (3) OF THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015)

Name of Director

**Original Date of Appointment** 

Age

Expertise in specific functional areas

Qualifications

Directorships held in other companies (excluding foreign companies)

Committee position held in other companies

Dr. Khalid Igbal Khan

22nd May 2015

50 Years (Approx.)

Dr. Khalid Iqbal Khan, is a Company Secretary from the Institute of Company Secretaries of India, Chartered Secretary from the Institute of Chartered Secretaries and Administrators, UK and a Law graduate. He has also done PhD in Corporate Governance. Dr. Khan has approximately 26 years of rich experience at senior level positions in the legal field. He has also completed Mahler Leadership Course.

Dr. Khan has been associated with the Company since November, 2009 and presently holding the position of Whole-time Director- Legal & Company Secretary. Prior to joining the Company, he was Company Secretary of Goodyear India Limited.

Company Secretary from Institute of Company Secretaries of India, Chartered Secretary from UK, Bachelor of Law and PhD in Corporate Governance

- 1. Federal-Mogul Ignition Products India Limited
- 2. Federal-Mogul Motorparts (India) Limited
- 3. Federal-Mogul TPR (India) Limited

## 1. Federal-Mogul Ignition Products India Limited

- Audit Committee, Member
- Nomination & Remuneration Committee, Chairman
- Corporate Social Responsibility Committee, Member

### 2. Federal-Mogul Motorparts (India) Limited

- Audit Committee, Member
- Nomination & Remuneration Committee, Chairman

### 3. Federal-Mogul TPR (India) Limited

Corporate Social Responsibility Committee, Member

No. of Board meetings attended during the year

No. of shares held

04

05 equity shares

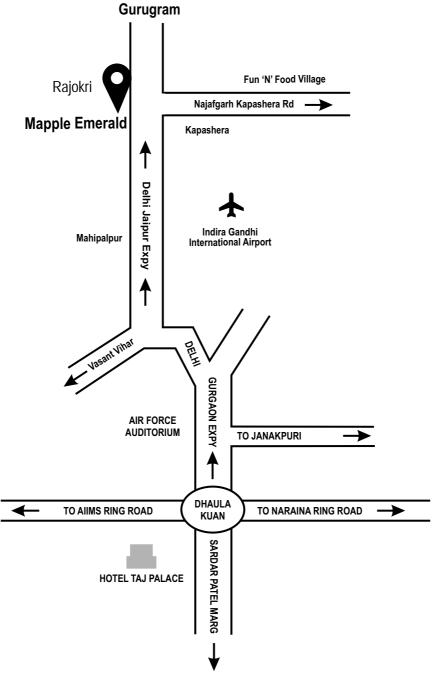
By Order of the Board, For Federal-Mogul Goetze (India) Limited,

Sd/-Dr. Khalid Iqbal Khan Whole-time Director-Legal & Company Secretary Membership No. F5993

Address: 2136, Mir Bukhari Street, Turkman Gate, Delhi-110006



# Route Map to the venue of the 63<sup>rd</sup> AGM of Federal-Mogul Goetze (India) Limited



Venue: Hotel Mapple Emerald, Crystal Hall, National Highway-8, Rajokri, New Delhi-110038 Landmark: Bharat Petroleum, Petrol Pump